



China Region Lakes Alliance (CRLA) 2019 Employment Application

Name: _____

Physical Address: _____ Mailing Address: _____

Email: _____

Cell Phone: _____ Home Phone: _____ Alternate Phone: _____

What is the best way to contact you (Circle one below)

Email Cell Phone Home Phone Alternate Phone

In 2019, there will be two (2) independent programs operated by the China Region Lakes Alliance, the Youth Conservation Corps (YCC) and the Courtesy Boat Inspection (CBI) Program. Depending on the scope of YCC work projects there may be some cross-over from one program to another. The YCC work schedule will be Monday through Friday (up to an 8 hour shift each day) and will focus on conservation projects within the China Lake, Three Mile Pond and Webber Pond watersheds. The CBI Program will operate at four different boat launches in the region at the following times: Friday afternoons into early evening, and up to 8 hour shifts on Saturday and Sunday; the CBI Program will focus on inspecting boats and boat trailers for invasive aquatic plant species (e.g. Milfoil). All work will be dependent on the weather.

Please answer the questions that follow:

- 1.) Are you applying for the YCC Program? **YES / NO**
- 2.) Did you work for the YCC in 2018? **YES / NO**
- 3.) Are you applying for the CBI Program? **YES / NO**
- 4.) Did you work for the CBI Program in 2018? **YES / NO**
- 5.) If all YCC positions become filled, would you work for the CBI Program? **YES / NO**

EMPLOYMENT BACKGROUND: (Provide 2 examples.) If you have no previous work experience, go to Educational Background on page 2.

Present or Last Employer (1):

Company Name: _____ Telephone Number: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Supervisor's Name/Title: _____

Employed from _____ to _____ Duties: _____

Previous Employer (2):

Company Name: _____ Telephone Number: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Supervisor's Name/Title: _____

Employed from _____ to _____ Duties: _____

*****We may contact your present/past employer and/or school before making an offer for employment.**

Educational background: High school _____ College _____

Please describe your experience working with and relating to other people.

Why are you interested in this type of environmental work?

What environmentally related work or volunteer activities have you done in the past? Please explain:

What is the earliest date you would be available, if you were hired for summer employment with the CRLA?

This year July 4th falls on a Wednesday. If either the CBI or YCC was scheduled to work on this holiday would you be available to work? YES / NO

Do you plan to take any of the following time off this summer? Please answer all that is applicable.

1) Vacation time with family? YES / NO If YES, when do you usually take this time away?

2) Sports schedule (e.g. soccer camp, basketball camp, etc.?) YES / NO If YES, when do you usually take this time away? _____

3) Driver's Education or similar summer school activities? YES / NO If YES, when do you usually take this time away? _____

4) Are there any other dates that you may not be available to work? Please list.

Your safety and well-being are important to the CRLA. Activities related to the Youth Conservation Corps will involve physical work, walking over rough surfaces, working with plants and building materials, etc. If the CRLA considered to hire you for the YCC, do you have any reason to believe you would be unable to do this kind of work? YES / NO (If YES, please explain.)

Work schedules will be posted prior to the start of the work week for the YCC, and by mid-week for the CBI weekend shifts. You are responsible to get to and from work so you will need to make sure of when you are working and be on time to your shift.

Circle all that apply:

- a) I have my driver's license;
- b) My parent(s) will drive me to work;
- c) I will get a ride with a coworker or friend;
- d) I will walk to work;
- e) I will ride my bicycle;
- f) Other (explain) _____

If you are unable to work an assigned shift, you must contact the YCC or CBI Director at least 24 hours before your scheduled shift to work with the Director to find a replacement. Multiple/repeated unexcused absences will not be tolerated. If you need time off, you must request the time at least a week in advance. Do you understand this policy and agree to comply? YES / NO

REFERENCES: Please give names and phone numbers of at least three personal references that are **NOT** relatives.

- 1) _____
- 2) _____
- 3) _____

I certify that the information contained herein is true, correct and complete to the best of my knowledge.

Applicant's signature

Date

SPECIAL NOTE:

*****Minors under age 16 are required to get a workers permit before starting work. If hired, will you need to obtain a workers permit? YES / NO**

*****How does a minor obtain a work permit?**

A work permit is required for minors age 14 and 15. The permit can be filled in online and printed. The minor submits the form to their area superintendent with the job offer and parental signature sections completed. The superintendent submits the application to the Bureau of Labor Standards for approval. The minor cannot work until the permit is approved. Minors can have one active permit during the school year and can have two during the summer. This process is described in more detail in our [Guide to Maine Laws Governing the Employment of Minors](#).

If you need a work permit, you would obtain it after the job is offered to you but before you start and/or train. You cannot train without obtaining the work permit.

Please return your completed application to:
Town of China 571 Lakeview Drive, China, Maine 04358

Applications must be received by 4 PM on Monday, May 13, 2019

Thank you for your interest in these CRLA positions.